



IIU/Conduct/Exam/2021-4043

January 01, 2021

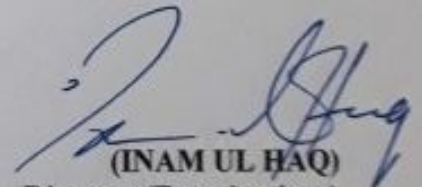
Setting of Question Papers and Training of Teachers on Open Book Exam

Reference is made to decisions taken during the course of meeting of Apex Committee held on 31st Dec, 2020 regarding evaluation /assessment of conduct of Online Terminal (Fall 2020) Exam Preparation and Readiness, under chairmanship of Vice President Academics.

In this regard, following important points are to be taken into account in terms of setting of Question Papers and Training of Teachers on essence of Open Book Exams.

- a) Duration of open book Final Term Exams (Fall 2020) shall be 06 hours including 3 hour for attempting the paper and rest of the 3 hours for uploading of attempted answer sheet on Google class Rooms.
- b) All Deans and HoDs shall ensure preparation of Question Papers (devised on the concept of Open Book Exams. Question papers should be devised ensuring that students could conclude/ finish within the time limits.
- c) Quality of Question paper in-line with open book examination policy shall be ensured by the concerned HOD and the Dean of the Faculty. In this regard, , concerned Deans shall arrange training sessions (**at earliest**) aimed at sensitization of all their teachers for setting their subjects Question Papers on true essence of an Open Book Exam.
- d) HODs shall further ensure that Question Papers should be scheduled and uploaded on GC at least **48 hours** before the commencement/holding of each exam/paper.

This is issued for information and implementation by all concerned.


(INAM UL HAQ)
Director (Examinations)

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Distribution: All Deans/DG IIIIE/HoDs/Exam and Acad. Officials/Assistant Director Coordination
C.c: SPS to President IIU, All Vice Presidents, Convener Apex Committee